Your daughter at SCEGGS
EXECUTIVE STAFF

Head of School
Ms Jenny Allum, BSc, MA, DLitt, Dip Ed, FACE

Deputy Head
Ms Holly Gyton, MA, MBA (Exec), BEd (Hons)

Director of Curriculum
Mr Andrew Gallagher, BEd, MA, Grad Cert (RE)

Head of Primary
Ms Elizabeth Cumming, BEd, Dip Teach, MEd Admin

Director of Pastoral Care
Sophie Kearns, BEd (Hons), MEd, MEd Lead., Grad Cert (RE)

Director of ICT
Mr Ken Emeleus, BSc, Dip Ed

Business Manager
Ms Kristy Ahearn, BBus (Acct), CPA, ASA, JP

Head of Administration
Miss Rosemary Humphrey, BA, Dip Ed
In the history of SCEGGS, spanning well over a century, there has probably never been a more exciting or rewarding time to be one of its students. I am pleased to invite your daughter to join us and experience all that SCEGGS has to offer.

The School has an enviable reputation for not only its academic success and its broad curriculum but also for being a nurturing, caring and friendly environment. SCEGGS girls enjoy coming to school! I believe we have achieved this reputation by the appointment of outstanding staff who are dedicated to developing the most effective ways of helping girls to learn. The staff value the individuality and achievement of each student in all areas of school life, academic, cultural and sporting.

Our aim at SCEGGS is to help each girl to grow into a confident, capable woman who can make a valuable contribution to our society.

Ms Jenny Allum
BSc, MA, DLitt, Dip Ed, FACE
Head of School
All students in Years 5-12 at SCEGGS are involved in our Tablet PC program. This program enables us to provide many new learning opportunities, both at school and at home, as part of our curriculum programs. The following is currently offered at SCEGGS. Programs, of course, may vary at times for a variety of reasons.

Primary Curriculum
The Primary Curriculum, from Kindergarten to Year 6, is comprised of English, Mathematics, Science and Technology, Human Society and Its Environment, Art, Drama, French, Music, Personal Development, Physical Education and Religious Education.

Secondary Curriculum
As there is a wide diversity of educational background and standards among the girls in the Secondary School and since they are all at different stages of their physical, emotional and social development, the majority of classes are mixed ability groups. This gives the staff the opportunity to assess each student individually without making assumptions about a girl’s ability or standard. Extension work and consolidation of basic skills are part of the programme in each subject. Mathematics is grouped according to ability from sometime after Term 1 in Year 7, and is reviewed each semester throughout Years 7-10. From Year 8 onwards grading of Mathematics classes depends on the nature and requirements of the subject and the needs of students. Elective classes in Years 8-12 are based on student choice. In Years 11 and 12 classes are based on student choice, and, in some subjects, ability determines the level at which the subject is studied.

The Years 7 and 8 Curriculum
Year 7 – In Year 7 all students study a core curriculum comprising:
English, Mathematics, Science, Technology (Mandatory), French, Personal Development, Health and Physical Education, Music, Visual Arts, History (1 Semester), Geography (1 Semester) and Religious Education.

Year 8 – In Year 8 all students study a core curriculum comprising:
English, Mathematics, Science, Technology (Mandatory),
Personal Development, Health and Physical Education, History (1 Semester), Geography (1 Semester) and Religious Education.

In addition to the core curriculum, students choose 2 Electives from the following: French, Chinese (Mandarin), Latin, Commerce, Visual Arts and Music.
The Years 9 and 10 Curriculum

In Years 9 and 10 all students study a core curriculum comprising:

English, Mathematics, Science, Australian History (1 semester in Year 9 and 1 semester in Year 10), Australian Geography (1 semester in Year 9 and 1 semester in Year 10), Personal Development, Health and Physical Education and Religious Education.

In addition to the core curriculum, students choose 3 Electives in Year 9 and 2 Electives in Year 10 from the following:

Group 1
French, Chinese (Mandarin), Latin, Music.

Group 2

Group 1 Electives must be studied sequentially whilst Group 2 Electives can be studied in either or both years. At least one elective must be studied across both years.

All elective courses are offered provided there is sufficient demand for each course.

The Years 11 and 12 Curriculum
The content in each course for the Higher School Certificate is divided into a Preliminary and Higher School Certificate course. The following subjects are offered as Preliminary and HSC Courses provided there is sufficient demand for each course:

2 Unit Courses
Extension Courses
All subjects in Year 11 are offered at 2-unit level except English and Mathematics in which an additional 1 unit extension course can also be studied. In Year 12 extension courses are also offered for the HSC in all courses for which they are available – English, Mathematics, History, Music, French, Japanese and Latin.

To be eligible for the Higher School Certificate students must study English in both Preliminary and HSC courses and a minimum of 12 units of Preliminary courses and a minimum of 10 units of HSC courses. At SCEGGS we require at least 11 units for the HSC unless a student’s need determines otherwise.

Based on merit, HSC students may choose to specialise in certain subjects by studying Extension courses, but they must study a minimum of 4 subjects to be eligible for a Higher School Certificate and an Australian Tertiary Admission Rank (ATAR).

External Courses: Another option for meeting individual learning needs

To complement the range of subjects and levels offered within the SCEGGS Curriculum, there are other ways in which our girls can study subjects which meet their interests and abilities. Through the Open High School girls from Years 9-12 can study those languages which, because of limited numbers, cannot be offered within the SCEGGS Curriculum. In particular girls can study languages such as Italian, German, Greek and Indonesian. For community languages not available through the Open High School, girls can study through the Saturday Schools of Community Languages.

For Preliminary and Higher School Certificate students, SCEGGS participates in TVET (TAFE-delivered Vocational Educational Training) courses with several other schools. These are 2 Unit courses which contribute to Preliminary and Higher School Certificate requirements. Only one 2 Unit TVET Framework Course, which is studied in both Years 11 and 12, and sat for the HSC examination, can be included in the ATAR. The Hospitality course is one such TVET Framework Course currently offered. The viability of classes depends on the number of interested students and courses are usually one afternoon each week at one of the many Sydney TAFE Colleges, or independent providers.
Parents will receive FOUR accounts in 2017.

**Tuition Fees**

Tuition Fees will be divided across FOUR billings.

<table>
<thead>
<tr>
<th>Year</th>
<th>Tuition Fee per Billing</th>
<th>Tuition Fee per Annum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>$5,255</td>
<td>$21,019</td>
</tr>
<tr>
<td>Years 1-2</td>
<td>$5,730</td>
<td>$22,921</td>
</tr>
<tr>
<td>Years 3-6</td>
<td>$6,747</td>
<td>$26,987</td>
</tr>
<tr>
<td>Years 7-8</td>
<td>$8,347</td>
<td>$33,387</td>
</tr>
<tr>
<td>Years 9-10</td>
<td>$8,431</td>
<td>$33,725</td>
</tr>
<tr>
<td>Years 11-12</td>
<td>$9,049</td>
<td>$36,196</td>
</tr>
</tbody>
</table>

**Technology Levy**

In 2017 a technology levy of $700 will be charged.

**Sundry Charges**

To ensure an equitable system in relation to costs for subjects undertaken the following will be charged separately:

- School excursions and camps.
- Co-curricular activities such as sport.
- Extra subjects such as individual tuition for a musical instrument, speech lessons and so on.

**Accounts for the year will comprise the following:**

<table>
<thead>
<tr>
<th>Month</th>
<th>Tuition Fees</th>
<th>Technology Levy</th>
<th>Sundry Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>Tuition Fees</td>
<td>Sundry Charges</td>
<td>Sundry Charges</td>
</tr>
<tr>
<td>April</td>
<td>Tuition Fees</td>
<td>Sundry Charges</td>
<td>Sundry Charges</td>
</tr>
<tr>
<td>July</td>
<td>Tuition Fees</td>
<td>Sundry Charges</td>
<td>Sundry Charges</td>
</tr>
<tr>
<td>October</td>
<td>Tuition Fees</td>
<td>Sundry Charges</td>
<td>Sundry Charges</td>
</tr>
</tbody>
</table>

**Payment Options**

Fees may be paid by cash, cheque, online, direct debit, BPAY, MasterCard, Visa Card or American Express. Credit cards will be levied at 0.3% for MasterCard and Visa, and 1.0% for American Express.
ENROLMENT

Deferring Entry Points
Due to demand for places across the school we do not defer or change definite places to different entry points at any time.

Withdrawal of Students
Written notice of the withdrawal of a student from the School must be given to the Head of School one full term in advance. In default of such notice, an additional one term’s tuition fees will be charged in lieu of notice.

NEW STUDENTS

Registration – A non-refundable registration fee of $200 is payable for the processing of each new enrolment and should accompany the enrolment form.

Acceptance – A non-refundable fee of $750 for each child, is payable on acceptance of the place offered for enrolment.

Entrance – Eighteen months prior to entry a non-refundable entrance fee of $4,000 is payable for each child.

Old Girls of the School may defer payment of the Registration and Acceptance Fees.
Academic Scholarships
The School offers scholarships for girls entering Year 7. The scholarships cover full or part tuition fees. Those interested in applying are required to sit the ACER (Australian Council for Educational Research) Co-operative Scholarship Test.

The Grace Newbery Scholarship
Grace was an outstanding student in the early days of SCEGGS who enjoyed learning and participated in a host of activities including music, tennis and boating. She went on to become one of our first female graduates from Sydney University and was herself awarded a scholarship to study at Oxford.

Open to students entering Year 7, this scholarship is designed to assist an enthusiastic learner who can contribute to the diversity of the SCEGGS student body. Applicants should be able to demonstrate a sound academic background along with a passion for activities outside the classroom which could include the creative and performing arts, debating, public speaking, leadership or sport.

The scholarship is means tested and covers 50% of tuition costs. It will be awarded on the basis of application and interview and the ACER Scholarship test.

The Old Girls’ Union Scholarship
The Old Girls’ Union Scholarship is open for Year 7 entry to any girl whose mother or grandmother attended SCEGGS Darlinghurst. Covering 50% of tuition fees, the scholarship is intended to assist a student whose family would face financial hardship in the payment of fees. The scholarship will be awarded on the basis of application and interview.

The Murray Family Scholarship
Thanks to the significant generosity of the Murray Family, a past SCEGGS family, a means-tested scholarship is being offered for entry in Year 7, 2018. This full scholarship is designed to assist an enthusiastic learner who is involved in a range of co-curricular activities and has the makings of a good all round student. We are looking for a girl whose potential can be developed, whilst contributing to the life of the school and the diversity of the student population.
The Shirley Moore-Jones Scholarship
This new means-tested scholarship is named in honour of Shirley Moore-Jones from the Class of 1943, in gratitude for her significant philanthropic support of SCEGGS. It covers 75% of tuition fees, is open for entry into Year 7, 2018 and is designed to assist a student who has the potential to grow and contribute to the school. This could be through academic, creative, sporting or leadership avenues. We are looking for a girl whose emerging strengths can be developed, whilst contributing to the life and diversity of the school.

The Barbara Chisholm Scholarship
The Barbara Chisholm Scholarship is offered annually to a student from a rural or regional area who wishes to enter the Secondary School. SCEGGS offers boarding in conjunction with St Vincent’s College, Potts Point and the scholarship covers all boarding fees and is awarded to a student who will make an all round contribution to school life.

The Joan Freeman Science Scholarship
The Joan Freeman Science Scholarship, named in honour of this world renowned scientist and Old Girl, is awarded to a student who is talented in the Sciences. It covers full tuition fees, is means tested and is open to a student entering either Year 10 or 11.

Indigenous Scholarships
For Indigenous students to enter the Secondary School from either Year 7 or later in the senior school as a Day student. The scholarship covers all fees and will be awarded on the basis of academic work, commitment to study and other school and community activities.

Music Scholarship
The scholarship covers tuition fees and is open to a student entering either Year 7 or later in the Secondary School. It is envisaged applicants will have reached at least Grade 5 standard or its equivalent in an instrumental or voice program.

Further information regarding scholarships can be found on the school’s website www.sceggs.nsw.edu.au under Enrolments/Scholarships.
APPLICATION FOR ENROLMENT

PLEASE PRINT CLEARLY

Pupil Information

Surname __________________________________ Christian Names ____________________________________
(Please underline preferred name)

Date of Birth _______________________________ Religious Denomination _____________________

Present School ____________________________________________ Class _____________________
(Copy of most recent school report to be attached.)

Country of Birth ___________________________________________ Nationality ________________
(Please attach copy of Birth Certificate. Refer to point 3 on our enrolment policy)

Proposed calendar year of entry _______________ Class _______ Day Girl/Boarder ___________

Any health or educational matters of which the School should be aware?
_____________________________________________________________________________________
_____________________________________________________________________________________

Sisters attending SCEGGS and their classes ________________________________________________

Sisters accepted as future pupils at SCEGGS ______________________________________________

PARENT INFORMATION

Title (Mr, Mrs, Ms, Dr) ________ Name _____________________________________________________

Address ______________________________________________________________________________

__________________________________________ Postcode ____________

Telephone: Home _______________________________ Business __________________________

Telephone: Mobile ___________________________ Nationality _____________________________

Email __________________________________________

Occupation __________________________ Company __________________________

Title (Mr, Mrs, Ms, Dr) ________ Name _____________________________________________________

Address ______________________________________________________________________________

__________________________________________ Postcode ____________

Telephone: Home _______________________________ Business __________________________

Telephone: Mobile ___________________________ Nationality _____________________________

Email __________________________________________

Occupation __________________________ Company __________________________

Name and Address for Accounts

Title (Mr, Mrs, Ms, Dr) ________ Name _____________________________________________________

Address ______________________________________________________________________________

__________________________________________ Postcode ____________
APPLICATION FOR ENROLMENT

Details of Old Girl relatives of the applicant

Name 1 ____________________________  2 __________________________

Maiden Name  _____________________________   ____________________________

Years at SCEGGS  _____________________________   ____________________________
(or Branch School)

Relationship to Applicant  _____________________________   ____________________________

House  _____________________________   ____________________________

Conditions of Entry

Exclusion from the School: If the Head of School, or any person deputizing for the Head of School, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or its staff, the Head of School or Deputy may exclude the student permanently or temporarily at their absolute discretion.

If the Board of Directors or the Head of School believes that a mutually beneficial relationship of trust and co-operation between a parent and the school has broken down to the extent that it adversely impacts on that relationship, then the School, the Board of Directors or the Head of School may require the parent to remove the child from the School.

No remission of fees will apply in either case.

Notice of Withdrawal: It is agreed that one term’s notice will be given to the Head of School in writing before the withdrawal of a student or one term’s fees will be charged in lieu of notice.

Changing a Definite Entry Point: Due to demand across the school, we do not change or defer a definite place to a different entry point at any time.

Medical Treatment: If a student needs urgent hospital or medical treatment of any nature and the School is unable to contact the parent or guardian after making reasonable efforts you authorise the School to give authority for such treatment. You indemnify the School, its employees and agents in respect of all costs and expenses arising directly or indirectly out of such treatment.

Personal Belongings: Students are responsible for their personal belongings and the school will not be liable for any loss of these belongings.

Participation in the life of the school: Students are required to take part in all compulsory activities as directed by staff.

Amendment of programs and activities: Our current information brochure outlines both the academic programs and co-curricular activities currently offered at SCEGGS. These may vary from time to time for a variety of reasons.

Amendments of terms and conditions: The Board of Directors may alter these conditions of entry at any time by notifying parents/guardians in writing. Alterations will apply from the date of the notice.

We wish to enrol our daughter as a student of SCEGGS Darlinghurst and certify that the information provided is true and correct. We agree to accept and be bound by the rules governing the School and the authority of the Board of Directors and the Head of School. If our daughter is accepted we will pay the fees and charges applicable to her.

Date: ____________Signature of father (or guardian) ______________________________________

Date: ____________Signature of mother (or guardian) _____________________________________

Please retain one copy of this application form for your reference.

It is the responsibility of the parent to notify in writing of any change of address. Failure to do so may invalidate the application.

This form should be returned with the Registration Fee of $200 to:
The Registrar, SCEGGS Darlinghurst, 215 Forbes Street, Darlinghurst NSW 2010
or
email as a single PDF to enrolments@sceggs.nsw.edu.au

For and on the behalf of SCEGGS Darlinghurst Ltd
ABN 16 001 421 727