SCEGGS DARLINGHURST

APPLICATION FOR ENROLMENT



WELCOME TO SCEGGS

SCEGGS is my kind of school because SCEGGS girls stand out. They value individuality and independence of mind. A SCEGGS education values critical thinking and cultivates a love of learning and a commitment to excellence, both academically and personally.

SCEGGS has an enviable reputation for academic success and its broad curriculum but also for being a nurturing, supportive and friendly environment. I believe we have achieved this reputation by appointing outstanding staff who are dedicated to developing the most effective ways of challenging and inspiring girls to grow and learn. Whether in the classroom, in the co-curricular program or in our Inter-House activities, our staff value the achievements of students in all areas of school life.

Our students learn, not only the curriculum, but to feel comfortable within themselves, sure of their strengths and able to work as capable and confident members of the community. The School also emphasises the worth of the individual, personal integrity and social responsibility. As they grow, our students learn to know themselves and each other, to understand their strengths and have a commitment to personal excellence.

Our aim at SCEGGS is to help students develop into accomplished, resilient and optimistic young women. We want our girls to live their lives with courage and compassion so that they flourish in the complex world of their future and make a meaningful contribution to their community.

I warmly invite you and your daughter to join SCEGGS and experience all that a SCEGGS education has to offer.

Holly Gyton
B. Ed (Hons), MA, MBA (Exec)
Head of School

VISIT OUR SCHOOL

Details about SCEGGS, its diverse academic and co-curricular programs, and our approach to social justice and pastoral care are available on our website.

However, the best way to gain an appreciation of our vibrant school community is to visit us. We hold regular school tours – either call the Registrar's Office on 9332 1133 or information can be found at **https://www.sceggs.nsw.edu.au/enrolments/book-a-tour/**

SCEGGS Enrolment Policy

Offers by age at Application

SCEGGS is a non-selective school. To ensure parity, offers of a place at the school are made **based on a child's age at the time of application**.

OFFERS OF PLACES

1. Applications for enrolment will only be accepted after the birth of a child.
2. Applications must be on the official form and should be submitted, via mail or email, as soon as possible after birth with the Registration Fee of $300. This fee may be deferred for Old Girls of the school.
3. Although we require a birth certificate to be submitted, this may be forwarded after the initial application.
4. All applications will be placed in an Application Pool for the year of entry nominated. Families may only nominate one entry point. Our entry points are Kindergarten, Year 3 and Year 7.
5. Application Pools will accrue registrations for 18 months, from 1 May until 1 November of the following year. Children who were 6 months old or younger (185 days old or less) when they applied will be considered for first round offers. **Please note that due to the demand not all children under 6 months of age may be offered a place.** If all places are not allocated in this first round of offers, a second round of offers will be conducted six months later, for children between 7 and 12 months old (186 to 365 days old) at the time they applied.
6. Families may change Application Pools, but this will be made as of their daughter's age at the time of this new request and not the age at original application.
7. If an offer is made and not accepted, the application will be placed in our cancelled files unless the family request to be waitlisted.
8. If an offer is accepted, families will be asked to confirm this through the payment of an Acceptance Fee (currently $1,250) within two weeks. This fee may be deferred for Old Girls of the school.
9. Once an offer has been accepted into a particular entry point, this place is not transferable to another year of entry at any time.
10. Approximately two years prior to entry families with definite places will be asked to pay a Final Entrance Fee (currently $5,000) to confirm they are sending their daughter to SCEGGS in that particular entry year. Old Girls of the school, with definite places, will be requested to pay the Registration, Acceptance and Entrance Fees at this time.

WAITING LISTS

11. Once all places have been allocated from the Application Pools waiting lists for each major entry point will commence.
12. Families with a definite place may request their child be added to waiting lists for different years. This will be done as of the age of the child at the time of each request.
13. Waiting lists will exist for our major entry points of Kindergarten, Year 3 and Year 7. Offers will be made by the child's age at application from waiting lists, with the exception of current parents, who are given a priority on waiting lists.
14. Any family not made an offer from the Application Pool will immediately be placed on the waiting list for their nominated entry point and any subsequent major entry point as of their daughter's age at the time of their original application.
15. Families who apply after the Application Pool process is complete will be automatically placed on the waiting list for the entry point they request and any subsequent entry points.
16. Families may change waiting lists or request to be added to additional lists at any time, but this will be as of their daughter's age at the time of the new request and not the age at original application.
17. Should a family not accept an offer from a waiting list, their child's name will be removed from that list. A refusal of an offer will not affect a child's place on any other waiting list.
18. Offers of places in non-entry point years will be made as casual vacancies arise by reviewing major entry point waiting lists.

The Registrar, SCEGGS Darlinghurst,
215 Forbes Street, Darlinghurst NSW 2010

www.sceggs.nsw.edu.au

For and on behalf of SCEGGS Darlinghurst Ltd
ABN 16 001 421 727

enrolments@sceggs.nsw.edu.au

Schedule of Fees 2026

REGISTRATION FEE – A non-refundable Registration Fee of $300 is payable for the processing of each new enrolment and should accompany the Application for Enrolment.

ACCEPTANCE FEE – A non-refundable Acceptance Fee of $1,250 for each child is payable on acceptance of a place offered for enrolment.

ENTRANCE FEE – A non-refundable Entrance Fee of $5,000 is payable to confirm a definite place for each child. This is usually due 18 months prior to the start of the academic year in which the child has been enrolled.

SCEGGS Old Girls may defer the payment of the Registration and Acceptance Fees.

Parents will receive FIVE accounts in 2026.

TUITION FEES

Tuition fees for each year group are listed below and will be charged in four equal instalments.

Year Groups	Annual Tuition Fee	Tuition Fee per Billing
Kindergarten - Year 2	$33,056	$8,264
Years 3-6	$38,920	$9,730
Years 7-8	$48,152	$12,038
Years 9-10	$48,648	$12,161
Years 11-12	$51,856	$12,964

TECHNOLOGY LEVY

In 2026, a technology levy of $950 per student will be charged.

PRIMARY SCHOOL EXCURSION LEVY

Each primary school student will be charged a levy to cover excursions and incursions in 2026. The levy varies for each year group depending on activities planned for the year and will be advised separately.

SUNDRY CHARGES

To ensure an equitable system in relation to costs for subjects undertaken, the following will be charged separately:

- School camps
- School excursions (Senior School only)
- Co-curricular activities such as sport
- Extra subjects such as individual tuition for a musical instrument and speech lessons.

ACCOUNTS FOR 2026 WILL COMPRISE THE FOLLOWING:

January	April	July	September	November
Tuition Fees	Tuition Fees	Tuition Fees	Tuition Fees	Sundry Charges
Technology Levy	Sundry Charges	Sundry Charges	Sundry Charges	(if applicable)
Student Insurance				
Student Diary				
Primary Excursion Levy				

PAYMENT OPTIONS

Fees may be paid by BPay, direct debit or online. We accept MasterCard, Visa Card and American Express.

DISCOUNT FOR EARLY FEE PAYMENT

SCEGGS offers a discount for the payment of fees more than 12 months in advance. You might like to consider this discount by participating in our Fees Prepayment Plan. Please contact the Business Office if you would like to discuss any of the prepayment options in more detail.

NOTICE OF WITHDRAWAL

One term's notice must be given to the Head of School in writing before the withdrawal of a student or one term's tuition fees will be charged in lieu of notice.

Application for Enrolment

STUDENT INFORMATION

Surname:	Given Name/s:
Date of Birth:	Preferred Given Name:
Country of Birth:	Nationality:

Student is: ☐ Australian Citizen ☐ Australian Citizen, born overseas* ☐ Permanent Resident**

* If the student or both parents were born overseas, please provide citizenship documentation (e.g. Australian passport or proof of parents' Australian citizenship)

** If your daughter is a permanent resident, please provide a copy of her Passport and Visa

Religion:			
Current School:		Year Level: (if applicable)	
Proposed Academic Year of Entry: ☐ Kindergarten ☐ Year 3 ☐ Year 7 ☐ Other (please specify) _____			
Proposed Calendar Year of Entry:			
Sisters Enrolled or Waitlisted	Name:	Academic Year:	Calendar Year:
	Name:	Academic Year:	Calendar Year:

FAMILY INFORMATION

PARENT 1

Title: Surname:	Given Names:
Relationship to Child: ☐ Mother ☐ Father ☐ Guardian ☐ Other (please specify)	
Residential Address:	
Suburb:	Postcode:
Postal Address: (if different from above)	
Suburb:	Postcode:
Telephone: (Home)	Telephone: (Work)
Telephone: (Mobile)	Preferred Email:
Occupation:	Company:
Country of Birth:	Nationality:

PARENT 2

Title: Surname:	Given Names:
Relationship to Child: ☐ Mother ☐ Father ☐ Guardian ☐ Other (please specify)	
Residential Address:	
Suburb:	Postcode:
Postal Address: (if different from above)	
Suburb:	Postcode:
Telephone: (Home)	Telephone: (Work)
Telephone: (Mobile)	Preferred Email: (must be different from Parent 1)
Occupation:	Company:
Country of Birth:	Nationality:

Application for Enrolment

FAMILY INFORMATION

FURTHER FAMILY DETAILS

Student lives with:

☐ Parent 1 & 2 together
☐ Parent 1 & 2 in shared custody arrangement
☐ Parent 1 only
☐ Parent 2 only
☐ Other Guardian (please specify) _____

Is there a Court Order or Parenting Plan relevant to the Student?

☐ No
☐ Yes (Please attach copy)

Are there any significant medical or educational matters of which the school should be aware?

_____

_____

_____

_____

_____

_____

RELATIVES – CURRENT STUDENTS AND OLD GIRLS (grandmother, mother, aunt, cousin etc)

Name:	Name:
Name at School:	Name at School:
Years at SCEGGS:	Years at SCEGGS:
House:	House:
Relationship to Student:	Relationship to Student:

Name:	Name:
Name at School:	Name at School:
Years at SCEGGS:	Years at SCEGGS:
House:	House:
Relationship to Student:	Relationship to Student:

Name:	Name:
Name at School:	Name at School:
Years at SCEGGS:	Years at SCEGGS:
House:	House:
Relationship to Student:	Relationship to Student:

Application for Enrolment

SIGNATURES

I/We jointly and severally confirm that:

- the information provided in this document is true, correct and complete;
- the School has provided a copy of the current Enrolment Policy, Conditions of Enrolment, Privacy Policy and Students & Parents Collection Notice (available online at www.sceggs.nsw.edu.au);
- I/we have read and understood the Enrolment Policy, Privacy Policy and Students & Parents Collection Notice;
- the School may vary or update its Enrolment Policy, Privacy Policy and Students & Parents Collection Notice from time to time, as published on the School's website;
- I/we acknowledge that the Conditions of Enrolment may be varied by the School by giving not less than one term's notice;
- I/we accept the responsibility to notify the School in writing of any change of contact details (postal address, email and/or telephone) and understand that failure to do so may invalidate the application; and
- I/we will pay the applicable fees and charges. The School varies its Schedule of Fees each year.

If both parents have legal access, then both parents must sign the Application for Enrolment form and will be responsible for the payment of fees. If both parents do not sign the form, the School may be unable to proceed with the offer. In the event that there are issues or concerns in this regard, please contact the Registrar's Office to discuss an appropriate resolution.

Signature of Parent 1:	Date:
Name of Parent 1:	
Signature of Parent 2:	Date:
Name of Parent 2:	

CHECKLIST:

- ☐ Completed and signed Application for Enrolment form
- ☐ Payment of non-refundable Registration Fee of $300 – Credit Card Payment form attached
- ☐ Copy of Birth Certificate attached **OR** ☐ Awaiting copy of Birth Certificate
  (This may be forwarded after the initial application)

This Application for Enrolment should be emailed as a single PDF to
enrolments@sceggs.nsw.edu.au

Please retain a copy of this Application Form for your reference.
For and on behalf of SCEGGS Darlinghurst Ltd ABN 16 001 421 727

CREDIT CARD PAYMENT FOR NON-REFUNDABLE REGISTRATION FEE

CREDIT CARD PAYMENT FOR NON-REFUNDABLE REGISTRATION FEE

Daughter's Name: _____

Proposed Class and Year of Entry: _____ (e.g. Year 3, 2020)

☐ My daughter has a mother or a grandmother who is an Old Girl of SCEGGS Darlinghurst and I wish to defer payment of the Registration Fee until 18 months prior to enrolment.

Card Type: ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Name on Card: _____

Card ID Number: ☐☐☐☐ (Last 3/4 digits on reverse side of card).

Expiry Date: ☐☐ / ☐☐

Amount: $300.00

Signature: _____ Date: / /

Daytime Contact Number: _____

Email Address: _____

*This form **must** be returned with an official SCEGGS Application Form.*
The enrolment will not be processed until the Application Form is received.

Please email both to **enrolments@sceggs.nsw.edu.au**